

BUTTE COUNTY SHERIFF'S OFFICE

INTERDEPARTMENTAL MEMORANDUM

TO: Jail Program Volunteers
FROM: T. Leonard, Correctional Sergeant
SUBJECT: Prison Rape Elimination Act (PREA) Training

Please follow the below instructions to the EduCorr training website and complete the mandatory PREA training.

1. Go to www.educorr.com
2. Click "New Student" in the middle of the screen
3. Enter your information, then select "Directly employed by correctional facility"
4. Our access code is: 0070
5. The course to select is: VOLUNTEER PREA TRAINING
6. After you are enrolled, you will find your course on your "Student Dashboard" in the middle of the screen in the section titled "My Courses." Click the course title to begin the training.

Once you have completed the training, please save your certificate and email it to me at tleonard@buttecounty.net with the subject as your full name and PREA cert. If you cannot email it to me, please drop it off at the Jail Lobby window and ask the Correctional Technician to place it into Sergeant Leonard's box. I will save for my records and once I have enough, I will contact you with an orientation date and time.